

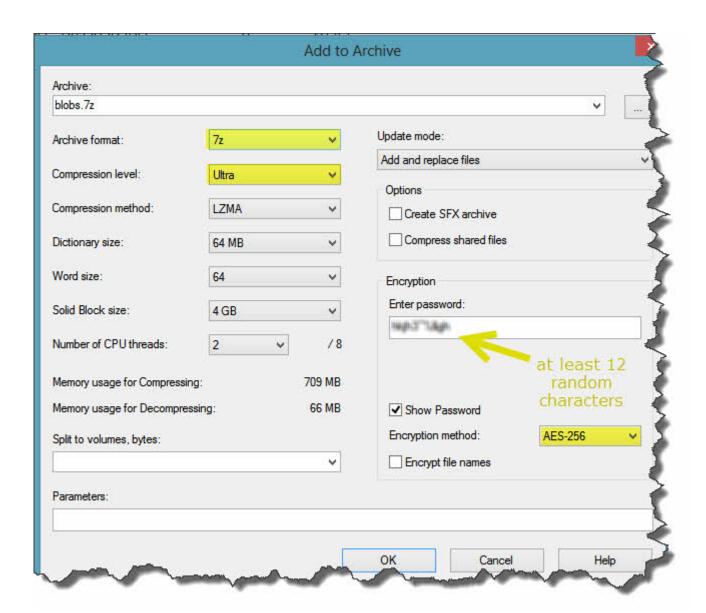
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## **Sending Files to IQX**

If you need to send data files to IQX, we recommend the use of 7Zip to compress and encrypt the data. 7Zip is a free application with advanced encryption facilities and can be downloaded here.

Please do NOT send *unencrypted* personal data to IQX. Please do not include passwords for encrypted files in emails - give us the password over the telephone

When using 7Zip, please select *Archive format* of 7z, *Compression level* of Ultra and *Encryption method* of AES-256. Then choose a password of at least 12 random characters including upper and lower case letters, numbers and punctuation. These settings will result in as small and as secure a file as possible.



If the file is too large to email, contact IQX to arrange for an upload link or FTP details to be sent to you.



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IQX Limited is registered under Data Protection legislation as a data processor. Registration Number: Z1444542

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