



Alternative top right view on vacancy

Switchable Extra Notes can now be added to the Vacancy top right view so that users have 2 notes fields.

In the Vacancy form the button Switch Job Desc takes you to the Job Description view and Switch Extra Notes takes you to the Extra Notes view.



This is set up in - Maintenance - User Roles - Can edit Vacancy Extra Notes.

Role Group	All	vacancy	Search
Group	Role	Search Criteria Group	Assigned
GENERAL	Can edit Vacancy Extra Notes		<input checked="" type="checkbox"/>
At least 1 department must have Show Extra Notes on.			

Departments need to be set up to show extra notes via Maintenance - Agency Setup - Departments

Branches	Add	Delete	Help
Divisions	Applicant Questionnaire	Vacancy Questionnaire	Placement Questionnaire
Departments	Reference Questionnaire	Times	
Document Templates	ID	Department	Searchable
Document Types	DR	Drivers	<input checked="" type="checkbox"/>
Phone Types	HE	Health	<input checked="" type="checkbox"/>

The Extra Notes title can be amended in Maintenance - General Settings - Terminology - No 760.

770 Terminology	Collection Child 2 Name	Sub-sub-Collection
780 Terminology	Vacancy Extra Notes	Extra Notes

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Permanent link:

https://iqxusers.co.uk/iqxhelp/doku.php?id=vacancy_job:ug3-30

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