



## **Why are there are still provisional timesheets (the blue ones) even though I've ended the placement?**

You either haven't ended the placement OR you did so after payroll hit 'create timesheets'.

### **Refers to:**

person form → placements tab

- Via the temp, go to the placement
- Check the end date
- Delete any provisional timesheets that are not required.

**Note** not all staff have the ability to delete provisional timesheets. Contact your system administrator for assistance if required.

See also

[Placements.](#)

[How to confirm the successful candidate.](#)

[Finding a placement through records.](#)

Back to [Online Users Guide](#)

Back to [Person/Candidate](#)

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